

REIGATE MANOR  
S U R R E Y

# OUR POLICY FOR SUSTAINABILITY

**INTEGRATING SUSTAINABILITY INTO  
EVERY ASPECT OF OUR BUSINESS**



At Reigate Manor, we are committed to fostering sustainability and Corporate Social Responsibility (CSR) throughout our operations.

We are encouraging change for a greener planet. We recognise the impact our operations have on the environment and are committed to creating a sustainable, thriving and responsible business that our guests and staff can be proud of.

This policy outlines our dedication to creating a positive impact on the environment, society, and economy, ensuring a sustainable future for generations to come.

### **Sustainability & CSR**

We strive to integrate sustainability into every aspect of our business, focusing on reducing our environmental footprint, supporting social initiatives, and promoting ethical practices. Our CSR efforts aim to enhance community wellbeing and contribute to sustainable development.

### **Employee Wellbeing and Engagement**

- Health and Safety: Prioritise a safe and healthy workplace.
- Work-Life Balance: Encourage practices that support work-life balance.
- Professional Development: Provide opportunities for continuous learning and career growth.
- Engagement: Foster a culture of transparency, collaboration, and employee involvement in sustainability initiatives.

### **Communication**

- Transparency: Maintain open communication about our sustainability goals, progress, and challenges.
- Stakeholder Engagement: Engage with employees, customers, suppliers, and the community to promote sustainability.
- Reporting: Regularly report on sustainability performance and CSR activities.

## **CSR & Community**

- Local Communities: Support local communities through partnerships, volunteering, and donations.
- Social Initiatives: Promote education, health, and wellbeing initiatives in the communities where we operate.
- Cultural Preservation: Engage in activities that preserve and promote local culture and heritage.

## **Nature and Culture**

- Biodiversity: Protect and enhance biodiversity in our operations and surrounding areas.
- Cultural Respect: Respect and promote local cultures and traditions in our business practices.
- Environmental Education: Educate employees and customers about the importance of preserving nature and culture.

## **Waste Management**

- Reduction: Minimize waste generation through efficient practices.
- Recycling: Promote and facilitate recycling and reuse of materials.
- Responsible Disposal: Ensure safe and responsible disposal of waste. We have both general waste and recycling bins located in our conference rooms.

## **Water Usage and Conservation**

Where possible, our hotel toilets are fitted with tank fill diverters, designed to reduce the amount of water used for each flush. We also collect rainwater throughout the year to water our flower borders.

- Efficiency: Implement water-saving technologies and practices.
- Conservation: Promote water conservation among employees and customers.
- Quality: Ensure the quality of water used and discharged in our operations.

## **Energy Efficiency & Conservation**

Lights throughout the hotel have been fitted with energy saving, low wattage bulbs. We have also implemented several strategies to optimise our energy use without compromising on the quality of our services.

- Renewable Energy: Increase the use of renewable energy sources.
- Efficiency Measures: Implement energy-efficient technologies and practices.
- Reduction Targets: Set and achieve targets for reducing energy consumption and greenhouse gas emissions.

## **Ethical Procurement & Supply Chain**

Sustainable Sourcing: Source materials and products from sustainable and ethical suppliers.

- Fair Labour: Ensure fair labour practices and human rights in our supply chain.
- Transparency: Maintain transparency and accountability in our procurement processes.

## **Travel and Transport**

- Sustainable Travel: Encourage the use of sustainable transportation options.
- Emissions Reduction: Implement measures to reduce travel-related carbon emissions.
- Remote Work: Promote remote work and virtual meetings to minimize travel.

## **Green Tourism**

- Eco-Friendly Practices: Implement eco-friendly practices in our tourism operations.
- Sustainable Destinations: Promote and support sustainable tourism destinations.
- Guest Education: Educate guests on sustainable tourism practices and encourage their participation.

At Reigate Manor, we are dedicated to creating a sustainable and socially responsible business. We believe that our efforts will not only benefit the environment and society but also enhance the long-term success and reputation of our company. We are committed to continuous improvement and welcome feedback from all stakeholders to achieve our sustainability goals.